



Outer South Environmental Sub Group  
4.00pm Wednesday 13<sup>th</sup> November 2012  
Conference Room  
Rothwell One Stop Shop

<b>ATTENDANCE</b>	
Cllr Karen Bruce (Chair)	Ward Councillor
Cllr Shirley Varley	Ward Councillor
Cllr Karen Renshaw	Ward Councillor
Mike Holdsworth	Aire Valley Homes
Tom Smith	South East Locality Manager
Bob Buckenham	Parks & Countryside
Light Addaquay	Area Support Officer

<b>1.0</b>	<b>Welcome and Introductions</b>	<b>ACTION</b>
1.1	Everyone was welcomed and introductions were made.	
<b>2.0</b>	<b>Apologies</b>	
2.1	Cllr. Robert Finnigan	
<b>3.0</b>	<b>Minutes of the last meeting</b>	
3.1	The minutes of the last meeting were agreed as an accurate account.	
3.2	(5.5) Mike reported that a ginnel standard has been developed by Aire Valley Homes to determine what an acceptable ginnel should be. The draft version will be going to the Housing Management group in December for approval. Mike to bring the final copy to the next sub group meeting.	<b>BB</b>
3.2.1	Tom added that that this will be adopted by the locality team to give a baseline against which to assess the condition of a ginnel on a regular basis.	
3.2.2	Cllr Varley raised the issue of whether 'Dawson Hill to Brighton Avenue' and Bruntcliffe Lane to Foster Crescent' be regarded as ginnel or path. This includes Queen Street and Meylyn Rees-Avenue. Bob to confirm the status.	
<b>4.0</b>	<b>Matters Arising not elsewhere on the agenda</b>	
4.1	None	
<b>Standing Items:</b>		
<b>4.0</b>	<b>Service Performance</b>	
4.1	<u>Overall Cleanliness Performance:</u>  It was noted that (NI195) survey report will be available later in the year for the City and by Area Committee.	

4.2	<u>Service Delivery Performance:</u>	
4.2.1	Report was tabled by Tom Smith. 599 requests for service for the Outer South area were received between 1 <sup>st</sup> July and 30 <sup>th</sup> September 2012. The most prevalent issues in the period in descending order were flytipping, overgrown vegetation, littering and gully cleansing.	
4.2.2	It was noted that sickness/holiday absence can have a significant impact on the service as there is no spare capacity within the budget to cover overtime. Work is being carried to develop the flexibility of the service. Generally good figures on the whole.	
4.2.3	Further discussion included the spread of figures across the wards. Cllr Bruce and Cllr Renshaw opined that there should a fair distribution of resources across the 4 wards especially with regards to manual cleaning and in particular Rothwell which has a town centre and needs more. Tom to review the schedules and bring some proposals back to the sub group.	TS
4.3	Members raised the issue of there being more enforcement action to deter littering especially in the town centres.  Tom added that the low level of enforcement action in the area is of concern and that focus will be on increasing the level of legal action. This will include training the enforcement staff as most are not use to issuing FPNs, there will be a programme of job shadowing to increase staff confidence.	
4.4	Figures for patrol work to be provided at next meeting. Members to direct priorities for the Ward patrols.	
<b>5.0</b>	<b>Delivery of SLA Priorities</b>	
5.1	<u>Actions in Priority Neighbourhoods:</u> Mechanical cleansing blocks to be reviewed with the hope to increase frequency in the priority areas without reducing frequency in others. Members will be consulted when a proposal has been developed and prior to any implementation.	
5.2	<u>Actions against specific ward priorities:</u>	
5.2.1	Each priority piece of land has been assigned to an enforcement officer, who will take an overall ownership of identifying and resolving issues.  Mike reported AVH has adopted 25 orphaned ginnels.	
5.2.2	A programme of inspections and cleansing is in development working closely with the ALMOs and Parks and Countryside Services – hoping to have two annual inspections.	
5.2.3		
5.2.4	Cllr Renshaw raised the issue of less priority ginnels in the Ardsley & Robin Hood ward. Tom explained list will be updated and a consolidated list and action to be provided at the next meeting.	
5.3	<u>Actions in relation to Education and Enforcement:</u> More action being taken about duty of care of shops.	

5.4	<u>Partnership Working and Development:</u> Working is ongoing with AVH, P&C, and NPT to develop models of integrated working on environmental services.	
5.5	<u>Seasonal and Annual Events Planning:</u> Planning for autumn leaf fall underway. A forward plan of events is also in production especially with Christmas light events.	
<b>Meeting Specific Items:</b>		
<b>6.0</b>	<b>Litter bin replacement</b>	
6.1	Tom reported 10 bins have been placed in each ward. Looking at ways to fund more bins in the next year. Mike added AVH could potentially contribute towards the cost of new bins if they were within the AVH estate.	
<b>7.0</b>	<b>Review of Locality Regulatory Service</b>	
7.1	Tom reported that he is in consultation with the unions about how to implement the new structure which will re-balance services.	
<b>8.0</b>	<b>SLA Budget</b>	
8.1	£3000 of Outer South Area Committee wellbeing fund has been ring fenced to support the SLA2. Members present were in favour of CCTv cameras, camera phones for frontline staff, signs and barrows. Tom to draft a proposal for consideration.	<b>TS</b>
<b>9.0</b>	<b>Any Other Business</b>	
9.1	Bob Buckenham reported a paper on Ash Saplings going to executive board detailing current status and arrangements for a local coordinated approach, should there be the need to deal with any problems that occur in the Leeds area.  There has been only one confirmed site in Leeds. This is at a newly planted newly planted, privately owned site. The Forestry Commission has confirmed that the site is under quarantine and that the infected trees are being destroyed.  No other sites in Leeds are known to be infected at this time.	
<b>10.0</b>	<b>Date of Future Meetings</b>	
10.1	Future meeting dates:  Wednesday 20 <sup>th</sup> February 2013 - St Gabriel's Youth Centre - 4pm	